



AGENDA

First 5 Merced County Commission
260 E. 15th Street
Merced, CA 95341

REGULAR MEETING
Monday, January 8, 2018 at 5:30 p.m.

260 E. 15th Street
Merced, CA 95341
(209) 385-7337
(209) 724-4006 Fax
www.first5mercedcounty.org

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The Agenda is divided into three sections:

CONSENT CALENDAR – These matters include routine financial and administrative action and usually are approved by a single vote.

SCHEDULED ITEMS – These items are noticed hearings, work sessions and public hearings.

REGULAR CALENDAR – These items include significant policy and administration actions. Immediately after approval of the CONSENT CALENDAR, if the time of the hearing of SCHEDULED ITEMS has not arrived, the REGULAR CALENDAR will be considered.

COMMISSIONERS

Supervisor Lee Lor
Commission Chair
Board of Supervisors, District 2

Yvonnia Brown, Director
Behavioral Health and
Recovery Services

Scott Pettygrove, Director
Human Services Agency

Dr. David Canton, D.O.,
M.P.H., J.D.
County Health Officer

Aaron Lequia
District 1 Representative

Iantha Thompson
District 2 Representative

Shirley Brown, R.N.
District 3 Representative

Eva de Long
Commission Vice-Chair
District 4 Representative

Margie Terranova
District 5 Representative

Equal Opportunity Employer

SCHEDULED ITEMS

5:30 P.M. PLEDGE OF ALLEGIANCE

ROLL CALL

THE PUBLIC IS INVITED TO SPEAK ON ANY MATTER OF PUBLIC INTEREST WITHIN THE COMMISSION'S JURISDICTION EXCEPT FOR THOSE ITEMS SPECIFICALLY SCHEDULED AS PUBLIC

GOVERNMENT CODE SECTION 54954.2 COMPLIANCE
(LATE AGENDA ITEMS)

APPROVAL OF CONSENT AGENDA CALENDAR (ITEMS #3-4)

REPORTS/COMMISSION DIRECTION

CONSENT CALENDAR (Items #3-4)

1. Approval of Minutes for the December 11, 2017 Commission Meeting (Action).
2. Approval of Expenditures through December 31, 2017 (Action).

REGULAR CALENDAR

COMMISSION ACTION

3. Approval to contract with The Regents of the University of California Merced, School of Natural Sciences, CalTeach Program as fiscal agent for "Merced Children's Interactive Museum," recipient of a First 5 Merced County mini-grant (Action).
4. Approval to cancel the February 12, 2018 Commission meeting due to the holiday (Action).
5. Update on recruitment for Program Manager and Program Specialist (Informational).

POSSIBLE DIRECTION FOR FUTURE AGENDA ITEMS

Provided #4 is approved above, the next regularly scheduled meeting will be held on:

**Monday, March 12, 2018
260 E. 15th Street
Merced, CA 95340**

First 5 Merced County proudly supports the Children's Bill of Rights for Merced County

AGENDA ITEM #1

**APPROVAL OF MINUTES FOR THE
DECEMBER 11, 2017 COMMISSION MEETING**

(CONSENT ITEM)

COMMISSION MEETING MINUTES

December 11, 2017

Meeting location: 260 E. 15th Street, Merced, CA 95341

Commission Members Present:

Lee Lor Eva de Long Iantha Thompson Shirley Brown Scott Pettygrove
 Dr. David Canton Aaron Lequia Marjorie Terranova Yvonnia Brown

Staff Present: James Fincher, Martha Herмосillo, and Gardenia Bautista.

Guests: Damien Galarza, Jenna Nunes, Michelle Joseph, Bouasvanh Lor, Cho Yang, Chon Yang, Amy Hang, Mayya Tokman, Kathleen Grassi, and Patti Kishi.

Call to Order

Commissioner Lee Lor called the meeting to order at 5:33 pm.

Commissioner Eva de Long arrived at 5:48 pm.

Pledge of Allegiance, and Roll Call

The Pledge of Allegiance was led by: Commissioner Scott Pettygrove.

Attendance results noted above; a quorum was present.

SCHEDULED ITEMS:

Public Opportunity to Speak on Any Matter within the Commission's Jurisdiction

Additions/Deletions to the Agenda

First 5 Executive Director, Martha Herмосillo informed the Commission of the following changes: The original agenda had staff names presenting Public Hearing #1 and #2, no names should have been added and agenda item #4 had minor discrepancies which have been corrected. Agenda item #10 under item c, the wrong name was entered, it has been corrected to reflect the correct agency. Agenda item #11 under item d, had no money amount; it now reflects the appropriate figure.

PUBLIC HEARING

1. First 5 Merced County Annual Report for Fiscal Year 2016/17.

Public hearing was opened to the public by Commissioner Lee Lor at 5:37p.m. There were no public comments. Public hearing was closed at 5:38p.m.

This item was presented for public hearing by First 5 Executive Director, Martha Herмосillo. A copy of the revised First 5 Merced County 2016/17 Annual Report was provided.

2. First 5 Merced County Independent Audit for Fiscal Year 2016/17.

Public hearing was opened to the public by Commissioner Lee Lor at 5:39 p.m. There were no public comments. Public hearing was closed at 5:40 p.m.

This item was presented for public hearing by Executive Director, Martha Hermosillo. A copy of the First 5 Merced County Audit Fiscal Year 2016/17 was provided. First 5 Merced County received revenue attributable to the prior fiscal year. This receipt of revenue created a finding by the auditor and a management response was required (located on page 41 of the audit report).

Commissioner Dr. David Canton asked Hermosillo if this was a new audit or was it the same one presented at the Special Commission Meeting held on October 30, 2017. Hermosillo replied that during the Special Commission meeting the audit was approved without any findings. But on October 25, 2017, First 5 received revenue that had to be included in the prior FY and that caused the audit to have a finding. Commissioner Lee Lor asked for clarification in regards to a statement from the audit report in the minutes from the October 30, 2017 Special Commission meeting, in which it states: "Hermosillo stated this has been the first time since 2013 no issues were detected." Hermosillo reassured the commission that the statement was accurate; this had in fact been the first year since 2013 that no issues were detected, until the receipt of the revenue in October.

CONSENT CALENDAR:

3. Approval of Minutes for the October 23, 2017 Commission Meeting (Action)

Commissioner Yvonnia Brown moved to approve Item #3 on the consent calendar.

Motion seconded by: Commissioner Iantha Thompson. The motion was unanimously passed with 5 in favor, 0 opposed.

Commissioner Lee Lor abstained due to not being in attendance for the October 23, 2017 Commission Meeting.

4. Approval of Minutes for the October 30, 2017 Special Commission Meeting (Action)

5. Approval of Expenditures through October 31, 2017 (Action)

6. Approval of Expenditures through November 30, 2017 (Action)

Commissioner Yvonnia Brown moved to approve Items #4-6 on the consent calendar.

Motion seconded by: Commissioner Iantha Thompson. The motion was unanimously passed with 6 in favor, 0 opposed.

COMMISSION INFORMATION & POSSIBLE ACTION

7. Approval of First 5 Merced County Annual Report: Fiscal Year 2016/17.

This item was presented by First 5 Executive Director Martha Hermosillo to the Commission for approval of the First 5 Merced County Annual Report to First 5 California for FY 2016/17.

Commissioner Scott Pettygrove made a motion to approve First 5 Merced County Annual Report:

Fiscal Year 2016/17.

Motion seconded by: Commissioner Dr. David Canton. The motion was unanimously passed with 6 in favor, 0 opposed.

8. Approval of First 5 Merced County FY 16/17 Independent Audit and Management Response (Action).

This item was presented by Executive Director Martha Hermosillo, to provide update on the First 5 Merced County Independent Audit for FY 2016/17. First 5 Merced County received revenue attributable to the prior fiscal year. This receipt of revenue created a finding by the auditors and a management response was required (located on page 41 of the audit report).

Commissioner Dr. David Canton made a motion to approve First 5 Merced County FY 16/17 Independent Audit and Management Response.

Motion seconded by: Commissioner Yvonnia Brown. The motion was unanimously passed with 6 in favor, 0 opposed.

9. Approval to contract with Merced College Child Development Center for Direct Services- "Be Strong Families" to support Priority Area 1 (Action).

At this time, Commissioner Eva de Long joined the meeting.

This item was presented to the Commission by Executive Director Martha Hermosillo, for approval to contract with Merced College Child Development Center (CDC) for Direct Services for Priority Area 1: Strong Families, for a 4-year period beginning January 1, 2018 through December, 31, 2021.

Program Director for Merced College CDC, Michelle Joseph, spoke to the Commission about Be Strong Families. Michelle helped implement this program in the San Joaquin for the Child Abuse Prevention Council and the surrounding preschools. This program focuses building parental resiliency, support networks, and to improve and educate in parenting styles, child development, and emotional needs. Merced College CDC would greatly benefit from this program because both staff parents will get educated. Strong Families has training opportunities for up to 30 participants for Merced CDC which will include up to 10 parent mentors the first year. They will go through extensive training with staff, and work closely with parents. Workshops will be done in the morning and afternoon, providing flexible hours to work around parents' class schedules.

Commissioner Scott Pettygrove asked if this was one of the contracts that the commission allocated money for. Hermosillo replied that \$1.1M was allocated and approved by the commission for contracts, if these proposals get approved and funded, there will be just under \$500K left.

Commissioner Dr. David Canton made a motion to approve to contract with Merced College Child Development Center for Direct Services- "Be Strong Families" to support Priority Area 1.

Motion seconded by: Commissioner Yvonnia Brown. The motion was unanimously passed with 7 in favor, 0 opposed.

10. Approval to contract with United Way as the fiscal agent for Project Prevention Coalition for Direct Services- "Hmong Culture Camp" to support Priority Area 1 (Action).

This item was presented to the Commission by Executive Director Martha Herмосillo, for approval to contract with Project Prevention Coalition for Direct Services for Priority Area 1: Strong Families, for a 4-year period beginning January 1, 2018 through December, 31, 2021.

Project Coordinator for Project Prevention Coalition, Bouasvanh Lor, made herself available to the commission for questions about Hmong Culture Camp.

Commissioner Margie Terranova asked Bouasvanh Lor if the curriculum had been developed or still needed. Bouasvanh Lor replied that she has met with several schools and charter schools to ask for their guidance and curriculum. Commissioner Terranova proceeded to ask if the camp will be run solely by volunteers. Bouasvanh Lor replied that parents would be the actual teachers of the classes but volunteers would also be utilized. Commissioner Terranova asked if once the curriculum has been created, if a copy could be provided to her.

Commissioner Yvonnia Brown made a motion to approve to contract with United Way as the fiscal agent for Project Prevention Coalition for Direct Services- "Hmong Culture Camp" to support Priority Area 1.

Motion seconded by: Commissioner Dr. David Canton. The motion was unanimously passed with 7 in favor, 0 opposed.

11. Approval to contract with Persimmony International, Inc., to provide a web-based data management system for First 5 Merced County (Action).

This item was presented by Executive Director Martha Herмосillo, to request the Commission's approval for a multi-year contract with Persimmony International, Incorporated, to provide web based data management services to First 5 Merced County and its contractors during the 2017/18 through 2020/21 fiscal year.

Commissioner Scott Pettygrove asked for clarification on Persimmony's services with First 5, if this was for previous or new services. Herмосillo replied that this would be a new contract, First 5 is currently not in contract with Persimmony.

Commissioner Margie Terranova made a motion to approve to contract with Persimmony International, Inc., to provide a web-based data management system for First 5 Merced County.

Motion seconded by: Commissioner Yvonnia Brown. The motion was unanimously passed with 7 in favor, 0 opposed.

12. Approval of First 5 Merced County General Mini-Grants (Cycle II), 2017/18 (Action).

This item was presented by Executive Director Martha Herмосillo, to request the Commission's approval for funding of Cycle II of the First 5 Merced County's General Mini-Grants Program. A total of two (City of Merced and UC Merced CalTeach Program) proposals for funding were received, with the total requested amount of \$6,000.00. Staff reviewed the proposals and are forwarding recommendations for applicants to receive funding in an amount totaling \$6,000.00.

The City of Merced will be hosting the 3rd annual "Lights Before Christmas" at Applegate Park Zoo. This community event invites families to experience the zoo transformed into a lit winter wonderland and see the animals in their natural habitat. There will be fun activities for the kids, Christmas caroling, crafts, animal viewing and petting and pictures with Santa. Attendees receive informational materials and resources. This event is free for children 5 and under.

Commissioner Scott Pettygrove made a motion to approve First 5 Merced County General Mini-Grant for the City of Merced.

Motion seconded by: Commissioner Margie Terranova. The motion was unanimously passed with 7 in favor, 0 opposed.

For General Mini-Grant approval with UC Merced CalTeach Program, Commissioner Lee Lor recused herself due to conflict of interest.

UC Merced CalTeach Program in partnership with the Merced County Office of Education will develop a traveling exhibition that includes playful interactive displays targeted for children 0-10. The traveling exhibition will be installed at several locations in Merced including the Multicultural Arts Center and the Merced County Library. The exhibition combines 3D visualization applications with a hands on sandbox exhibit to teach earth science concepts to children, as well as an integrated soft play sensory environment for children 0-3. Other activities such as story time will also be offered during the exhibition.

Mayya Tokman professor at UC Merced and CalTeach Director, made herself available to the Commission for questions. Commissioner Margie Terranova asked how and if they planned on extending these services to cities such as Los Banos. Mayya replied that if partners could be found in Los Banos, they would definitely do it. This is a stepping stone to being able to create a children's museum serving Merced and the surrounding area.

Commissioner Scott Pettygrove asked if this would include virtual reality utilizing the virtual reality at the library. Mayya replied that virtual reality had not been considered but will contact the library to determine if virtual reality could be utilized. Commissioner Pettygrove asked if this will be publicized to the community and how long these activities/displays would be going. Mayya responded that massive outreach would be provided for the public to attend. Mayya also stated it is not feasible to have ongoing activities/displays daily due to manpower and children's schedules. But it's feasible to have certain times a day dedicated to a particular activity. At this time comment from the public, Damien Galarza from Radio Merced, asked Mayya Tokman for the possibility of collaboration between CalTeach and Radio Merced in promoting the exhibition.

Commissioner Scott Pettygrove made a motion to approve First 5 Merced County General Mini-Grant for UC Merced CalTeach Program.

Motion seconded by: Commissioner Margie Terranova. The motion was unanimously passed with 6 in favor, 0 opposed. At this moment Commissioner Lee Lor rejoined the meeting.

13. Approval to contract with Radio Merced, for *The Real Moments* educational campaign (Action).

This item was presented by Executive Director Martha Hermosillo, to request the Commission's approval to contract with Radio Merced for a 3-month *Real Moments* educational campaign in an amount not to exceed \$4,500. Funding is available in the marketing line of the approved First 5 Commission budget and will enable First 5 Merced

County to create a multi-station campaign targeting the young parent populations of Merced County. Hermosillo presented the Commission with 3 sound bites (one in Spanish, two in English) of *The Real Moments*. Commissioner Scott Pettygrove asked if any of the ads would be referring people back to the First 5 webpage. Hermosillo replied that it's being worked on whether it should refer people back to First 5's webpage or Facebook, but will more than likely lead them back to the First 5 webpage. Commissioner Pettygrove asked if more ads would be recorded or if these 3 would be the only ones. Commissioner Margie Terranova asked if all stated if the outline in the packet is what would be provided to First 5. Damien Galarza stated that we could have multiple ads and multiple rotations. Damien also stated that the ads don't have to be limited to 30 seconds, they could do up to 60 seconds, but give listeners more information at the end of the ad, such as the website, examples of activities they could do. Hermosillo asked if this would increase the cost estimate. Damien replied it will not change the price. Commissioner Iantha Thompson asked if we could have more than 3 scenarios. Damien stated we could have more than 3 and have other scenarios they've been working on.

Commissioner Yvonna Brown made a motion to approve to contract with Radio Merced, for *The Real Moments* educational campaign to include, 40 (forty) :60 second ads and provide advertising to agencies funded by First 5 at no additional cost.

Motion seconded by: Commissioner Margie Terranova. The motion was unanimously passed with 7 in favor, 0 opposed.

14. Approval of Joint Partnership with Merced Union High School District (MUHSD) for lactation rooms at all MUHSD locations (Action).

This item was presented by Executive Director Martha Hermosillo, to request the Commission's approval for Joint Funding Partnership with the Merced Union High School District (MUHSD), for an amount not to exceed \$5,000.00 for lactation rooms at the 5 remaining high schools and if funding allows at the district's 30 offices.

Commissioner Iantha Thompson asked if any data on utilization of the lactation rooms had been provided. Hermosillo replied 2 staff members and 1 student are utilizing the lactation room in Merced High School, while 1 staff member and 1 student are using the room at Golden Valley High School. Commissioner Margie Terranova stated if the funding was approved, that she would like to see educational materials and/or videos provided in the rooms. Commissioner Iantha Thompson reiterated on Commissioner Terranova's statement and would like to see materials on educating young mothers in the importance of continuing to breastfeed. Commissioner Scott Pettygrove offered to provide materials for All Moms Matter/All Dads Matter as well as other educational materials. Commissioner Dr. David Canton stated that we should track the usage of the rooms to see if First 5 funding is being well used which will give us an insight on how many moms with babies who are not breastfeeding. Dr. Canton also stated that the key to breast feeding is being relaxed, if there is television and too much promotion in the rooms, then relaxation could not be made possible which will complicate things for the already busy student to be able to be successful in breast feeding. Hermosillo asked what data would the commission like to see in regards to the usage of the rooms and how often would they like to see it. Dr. Canton responded that he would like to see the number of times and the number of people using the lactation rooms, and would like to see data either quarterly or semiannually. At this time, member of the public, Mayya Tokman asked if books or toys are provided in the room for the children. Hermosillo stated that since the rooms are being used by students during school, children are not with them at

the time the room is being primarily utilized for pumping. Public member, Damien Galarza from Radio Merced stated that if needed, Radio Merced could work on messages with low ambience for the rooms.

Commissioner Yvonna Brown made a motion to approve Joint Partnership with Merced Union High School District (MUHSD) for lactation rooms at all MUHSD to include a report back to the Commission in June 2018 providing data of room usage, that lactation rooms will have educational materials provided for staff and students, and to provide a plaque of recognition, recognizing First 5 for partial funding.

Motion seconded by: Margie Terranova. The motion was unanimously passed with 7 in favor, 0 opposed.

15. Approval of First 5 Merced County Commission meeting schedule for calendar year 2018 (Action).

This item was presented by Executive Director Martha Hermosillo, to request the Commission's approval for the 2018 regular monthly meeting schedule for First 5 Merced County. Hermosillo stated that the next location for a lactation room will be in Atwater, she suggested holding one of the two out of city meetings in Atwater. Commissioner Lee Lor asked if a date had been set for that particular meeting location. Hermosillo replied no date has been set yet but staff will work out the details for it. Commissioner Margie Terranova suggested the second location be Los Banos.

Commissioner Yvonna Brown made a motion to approve First 5 Merced County Commission meeting schedule for calendar year 2018, to include Atwater and Los Banos as the two locations for out of city meetings.

Motion seconded by: Commissioner Eva de Long. The motion was unanimously passed with 7 in favor, 0 opposed.

16. Executive Director's Report

First 5 Executive Director Martha Hermosillo notified the Commission of First 5 Program Manager Myisha Reed's resignation. The permission to fill the position has been submitted, once it has been approved, it will be posted. Hermosillo asked the Commission for patience if it takes a little longer to reply on certain matters, due staff now being down to 3.

17. Commissioner Reports

Dr. Canton reminded staff and Commission that pertussis and flu season is upon us and this year, the flu is more severe than previous years. The CDC has reported that the flu vaccine is 60% effective, and it's not too late now to still get the flu vaccine. The outbreak of hepatitis A in San Diego has spread to Los Angeles County; hepatitis A is prevented through a childhood vaccine so this highlights the importance of childhood immunization. Commissioner Yvonna Brown stated a Community Holiday Celebration sponsored by Sutter Health is being held at the Los Banos Community Center on December 18, 2017. Commissioner Eva de Long apologized for being late, she notified the Commission that she decided to retire as an Early Education Coordinator due to physical limitations but she will never retire from supporting children. Commissioner Margie Terranova wished the Commission a Merry Christmas and thanked the Commission for approving Los Banos as one of the next out of city meeting location.

Meeting adjourned at 7:07 pm.

AGENDA ITEM #2

**APPROVAL OF FIRST 5 MERCED COUNTY
EXPENDITURES THROUGH DECEMBER 31, 2017**

(CONSENT ITEM)

**FIRST 5 MERCED COUNTY
FISCAL REPORT**

December 2017
50%

Revenues	Projection	Encumbered	Monthly Deposits	Cumulative Totals	Balance Pending	Percentage Received
Prop 10 Revenues	\$ 1,093,376	NA	\$ 206,631	\$ 893,441	\$ 199,935	81.7%
IMPACT	\$ 516,215	NA	\$ -	\$ 218,882	\$ 297,333	42.4%
Interest	\$ 36,000	NA	\$ 23,382	\$ 47,865	\$ (11,865)	133.0%
Aid from Other Govt. Agencies	\$ -	NA	\$ -	\$ -	\$ -	
Other Revenue	\$ -	NA	\$ -	\$ 4,000	\$ (4,000)	100.0%
Other Revenue - Donations	\$ -	NA	\$ -	\$ -	\$ -	
Total Revenues	\$ 1,645,591		\$ 230,013	\$ 1,164,189	\$ 481,402	70.7%

Operating Expenses

	Current Year Appropriated	PO Encumbrances	Monthly Expenditures	Cumulative Expenditures	CY Balance Remaining	Percentage Expended
Salary & Benefits						
Salary and Wages	\$ 491,124	\$ -	\$ 32,065	\$ 158,480	\$ 332,644	32.3%
Vacation/Sick Leave Payout	\$ 8,800	\$ -	\$ 15,291	\$ 31,584	\$ (22,784)	358.9%
Retirement	\$ 228,763	\$ -	\$ 16,642	\$ 78,981	\$ 149,782	34.5%
Employee Benefits	\$ 170,142	\$ -	\$ 10,273	\$ 50,788	\$ 119,354	29.9%
Worker's Comp.	\$ 8,592	\$ -	\$ 572	\$ 2,741	\$ 5,851	31.9%
Total Salaries & Benefits	\$ 907,421	\$ -	\$ 74,842	\$ 322,574	\$ 584,847	35.5%
Operations						
Communications	\$ 6,525	\$ -	\$ -	\$ 1,885	\$ 4,640	28.9%
Household Expense	\$ -	\$ -	\$ -	\$ -	\$ -	
Insurance - General Liability	\$ 2,644	\$ -	\$ 148	\$ 777	\$ 1,867	29.4%
Maintenance	\$ 1,080	\$ -	\$ -	\$ 581	\$ 499	53.8%
Memberships	\$ 6,500	\$ -	\$ -	\$ 5,990	\$ 510	92.2%
Office Expense	\$ 9,000	\$ 390	\$ 134	\$ 3,133	\$ 5,477	34.8%
Professional Special Svc Audits	\$ 12,030	\$ -	\$ 11,580	\$ 11,580	\$ 450	96.3%
Professional Special Svc Contracts	\$ 25,000	\$ -	\$ (853)	\$ (853)	\$ 25,853	-3.4%
Professional Special Svc Other	\$ 110,474	\$ -	\$ -	\$ 13,851	\$ 96,623	12.5%
Publication and Legal Notice	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	0.0%
Rents and Leases	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Special Department Expense	\$ 56,100	\$ 907	\$ 19	\$ 1,201	\$ 53,992	2.1%
Special Dept. Expense Cost Alloc.	\$ 61,462	\$ -	\$ 5,161	\$ 30,963	\$ 30,499	50.4%
Special Department Expense Insurance	\$ 7,425	\$ -	\$ -	\$ 1,744	\$ 5,681	23.5%
Special Department Expense Software	\$ 1,740	\$ -	\$ -	\$ -	\$ 1,740	0.0%
Transportation and Travel	\$ 18,850	\$ -	\$ 375	\$ 2,148	\$ 16,702	11.4%
Transportation and Travel-Staff Development	\$ 900	\$ -	\$ -	\$ -	\$ 900	0.0%
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Intrafund Transfer In	\$ (52,938)	\$ -	\$ -	\$ -	\$ (52,938)	0.0%
	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Operations	\$ 267,792	\$ 1,297	\$ 16,563	\$ 73,000	\$ 193,495	27.3%
Total Operating Expenses	\$ 1,175,213	\$ 1,297	\$ 91,405	\$ 395,574	\$ 778,342	33.7%

Program Expenses	Current Year Appropriated	PO Encumbrances	Monthly Expenditures	Cumulative Expenditures	CY Balances Remaining	Percentage Expended
IMPACT	\$ 516,215	\$ 327,430	\$ -	\$ 82,742	\$ 106,043	16.0%
Community Initiatives	\$ 1,988,129	\$ 366,549	\$ 17,371	\$ 124,144	\$ 1,497,436	2.6%
Total Program Expenses	\$ 2,504,344	\$ 693,979	\$ 17,371	\$ 206,886	\$ 1,603,479	8.3%
TOTAL	\$ 3,679,557	\$ 695,276	\$ 108,777	\$ 602,460	\$ 2,381,821	16.4%

Trust Fund Balance

Beginning Fund Balance	Total Monthly Revenues	Total Monthly Expenditures	Ending Fund Balance
\$ 8,714,734	\$ 230,013	\$ 108,777	\$ 8,835,970

AGENDA ITEM #3

APPROVAL OF THE REGENTS OF THE UNIVERSITY OF CALIFORNIA (UC) MERCED, SCHOOL OF NATURAL SCIENCES, CALTEACH PROGRAM AS FISCAL AGENT FOR “MERCED CHILDREN’S INTERACTIVE MUSEUM,” RECIPIENT OF A FIRST 5 MERCED COUNTY GENERAL MINI-GRANT

(ACTION)

a. Summary of Item:

This item is agendized for action to approve The Regents of the University of California (UC) Merced, School of Natural Sciences, CalTeach Program as fiscal agent for Merced Children’s Interactive Museum,” recipient of a First 5 Merced County Mini-Grant.

b. Background:

At the December 11, 2017 Commission meeting, the Commission approved five (5) General Mini-Grant Program recipients. One of those recipients was the CalTeach Program at UC Merced in the amount of \$3,000.

The CalTeach Program proposes to utilize The Regents of the UC Merced, School of Natural Sciences as its fiscal agent rather than directly receive the grant funds.

No changes to the “Merced Children’s Interactive Museum” are proposed.

c. Attachment:

None.

d. Recommendations for Action:

To approve The Regents of the UC Merced, School of Natural Sciences, CalTeach Program as the Fiscal Agent for the “Merced Children’s Interactive Museum” for implementation of its First 5 Merced County General Mini-Grant.

AGENDA ITEM # 4

APPROVAL OF MODIFICATION OF COMMISSION MEETING SCHEDULE

(ACTION)

a. Summary of Item:

This item is agendized to approve the modification of the 2018 First 5 Merced County Commission meeting schedule and cancel the February meeting due to the holiday.

b. Background/History:

At the December 11, 2017 Commission meeting, the 2018 calendar year meetings were approved. However, February 12 is a holiday and this item recommends the February meeting be cancelled.

If approved, the next meeting will be March 12, 2018.

c. Attachment:

- First 5 Merced County Proposed 2018 Meeting Schedule (Revised)

d. Recommended Action:

To approve the modification of the First 5 Merced County Commission Meeting Schedule to cancel the February 12, 2018.



2018 Proposed MEETING SCHEDULE

Meetings are held the 2nd Monday of each month at **5:30 PM**, unless otherwise noted.

Jan	8
Feb	Cancel
Mar	12
Apr	9
May	14
Jun	11
July	9
Aug	13
Sept	10
Oct	22
Nov	
Dec	10

DRAFT

Meeting set to accommodate 2017/18 independent audit.

Cancelled

Location: Merced County Public Health Dept., 260 E. 15th Street Merced.

Note: Two meetings per year may be held at alternative locations in Merced County, as determined by the Commission.

AGENDA ITEM #5

INFORMATIONAL UPDATE: FIRST 5 MERCED COUNTY PROGRAM MANAGER AND PROGRAM SPECIALIST RECRUITMENTS

(INFORMATIONAL ITEM)

a. Summary of Item:

This item is agendized to provide a brief update on the status of the recruitment for the First 5 Merced County Program Manager and Program Specialist.

b. Background Information:

First 5 Merced County lost two staff members since September 2017. Recruitments were released December 2017 for the First 5 Program Manager and the First 5 Program Specialist.

The Executive Director will give an update on the recruitment.

c. Recommended Action:

No action is requested for this informational item.