

# Minutes

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**Present:** Micki Archuleta, Chair; Darrell Hall, Vice-Chair; Mary Ellis, Secretary; Iris Mojica de Tatum; Sally Ragonut; Keng Cha; Bruce Metcalf; Supervisor Lor; Vicki Humble; Vince Ramos; Paula Mason

**Absent:** Audrey Spangler

**Others Present:** Sharon Mendonca; Carol Hulsizer, Recorder

## **Call to Order / Flag Salute / Roll Call**

Chair Micki Archuleta called the meeting to order at 3:00 p.m. Flag salute was done. Roll call was taken.

## **Mission Statement**

The Mission Statement was read by Micki Archuleta.

## **Approval of Minutes from April 2, 2019 (BOARD ACTION)**

**Recommendation/Action:** M/S/C (Hall / Ragonut) to approve the April 2, 2019 minutes. There was one abstention, Supervisor Lee Lor.

## **Opportunity for public input. At this time any person may comment on any item which is not on the agenda.**

**Discussion/Conclusion:** No comments

**Recommendation/Action:** None

## **Strategic Planning Meeting Discussion**

- a. Review and Modify Strategic Plan (if necessary)
- b. Review By-Laws
- c. Board Applications – Review and Modify for Potential Enhancement
  - ✓ Board of Supervisors' Application
  - ✓ Behavioral Health Board Application

**Discussion/Conclusion:** Bruce stated that he has to leave before 4:00pm; Micki replied that several other members also have to leave early.

a. The Board reviewed the goals for 2018.

-Completion of Annual Report – Micki is the Chair; the Annual Report is not done. Sally stated that she and Mary are on this committee and are ready to meet whenever Micki is. Micki stated that she will contact Sally and schedule a meeting. Iris suggested selecting another Chair and establishing a completion date for the Annual Report. Supervisor Lor read from the By-Laws that the Annual Report will be submitted to the governing body each June. Supervisor Lor is open to advising the Committee on how to reduce the size of the Annual Report; she will look at the last report and go through with what she feels can be taken out.

- Services to LGBT community – Sharon M. stated that one individual did come and speak to this. Some funds have been dedicated for this purpose. Micki stated that the LGBTQ Alliance is partnering with NAMI.
- Actively assist Kim in recruiting for open slots on the Board. Micki stated that Kim is no longer on this Board. Mary stated that she only filled in as Interim-Chair since Kim was no longer on the Board. Mary continued that she and Paula will be doing some interviews with new applicants soon. This was tabled until a later date in the hopes that Board members will step up to be Chair of the Membership Committee.
- Continue discussion and focus on fiscal sustainability of programs. Iris commented that the Board continually gets briefings from the Director in terms of what is happening with funding and the budget. Sharon M. commented that in the past the Board has asked for presentations on the different programs and funding sources.
- In discussion as to programs needs and demands – have presenters include data (facts) supporting the proposed position. Bruce commented this is having people come and give presentations to bring this to the Board's awareness. This has been happening throughout the year.
- List of committees BHRS Advisory Board members can attend. Iris stated that Carol provided this information.
- Advocate for housing – addressing homelessness in Merced County. Paula commented that Yvonnia always updates the Board on the homeless.
- Develop a short listing/reference document for BHRS Board describing briefly the role of a BHRS Board member as it applies to how a member represents the BHRS Board at meetings in the community, criteria for speaking on behalf of the Board in the community, and description of protocol during meetings with peers and the public when offering public comments. Micki stated this is Onboarding. Paula stated it is like orientation. Micki stated they would wait for the new Chair to handle this.
- Regularly scheduled Board meetings be held outside of the Merced city limits. Sharon stated that in the past a vehicle was provided for transporting members. Micki stated this will be given to Yvonnia to take care of; the Board does want to do this.

The Merced Behavioral Health Board Strategic Planning Timeline was then reviewed (Gantt chart).

*Objective 1: Submit an annual report to the governing body on the needs and performance of the mental health system.* Sally commented that Micki will be working on the Annual Report. Iris questioned if the list of items under Objective 1 be kept as is or make changes. Sally commented that she likes the list and we should keep them. Objective 1 will stay as is.

Supervisor Lor questioned who is responsible to fill this information out. Iris stated that the Chair of each committee would have the responsibility to communicate with Carol on the information to be added/changed and then it would be entered. Supervisor Lor recommended that the Chairs do this and then at the next meeting they could look at an updated chart. Bruce suggested putting the Chair's name by each objective.

*Objective 2: Review and comment on county's outcome data and communicate its findings to the CA Behavioral Health Planning Council by submitting the Data Notebook annually.* Sally commented that basically this has been done because Sharon Jones has presented the Data Notebook to the Board. This objective has been completed.

*Objective 3: Review and revise the By-Laws of the Merced Behavioral Health Board annually.* Sally commented that the By-Laws have been taken care of. Carol added the dates the By-Laws have been revised; she then sent this to Janinda at County Counsel for her approval. Once that happens she can then send to the Board of Supervisors for their approval. This objective has been completed.

*Objective 4: Develop a standing committee to address substance use disorder treatment and issues.* Darrell is the Chair. Paula questioned what progress has been made on each of the listed items. This group did meet once with Tabatha Haywood. Vicki stated that Tabatha has presented to this Board in the past and did comment that she was going to try to go into the rural areas of Merced. After some discussion it was decided to delete three of the listed items: 1. In cooperation with the Clerk and Director, schedule presentations. . . . ; 2. Consideration of substance use disorder as a co-occurring disorder with MH; 3. As appropriate, tour available community facilities to provide SUD services. Paula suggested that whoever is drafting the Annual Report, they might want to take notes on what has been done and what hasn't been done.



**BEHAVIORAL HEALTH AND RECOVERY SERVICES**

**Behavioral Health Board Meeting**

**301 E. 13<sup>th</sup> Street**

**Merced, CA 95341**

**May 7, 2019**

*Objective 5: Assure that the Merced Behavioral Health Board received continuous opportunities for board development.* Sally commented that this was linked with Membership. Supervisor Lor commented that the decision was made to have Co-Chairs – Bruce and Kim. The listed item, “Assign responsibilities to appropriate committee” will be deleted.

*Objective 6: Design and implement an appropriate process for the evaluation of local facilities/services through the eyes of our community.* Micki stated she is the Chair of this. Iris commented that the QIC and EQRO cover this objective. Sally commented that they have tried to visit facilities and were told that they cannot do this. Sharon M. commented that the Mental Health Services Act (MHSA) is consumer driven – the whole MHSA plan. There are committees, planning councils and stakeholder input. The Wellness Center is a reflection of what the consumers are requesting/wanting. Micki stated that her concern is that she wants one place where it is noted that there are no secular programs at the Wellness Center. Iris stated that Micki’s concern does not fit into this objective; Sally commented that Micki can add her concern in to the Annual Report because she has a page dedicated to the Chair’s comments. She can state her interests on this page. Ultimately, the decision was made to delete Objective 6.

b. Review By-Laws – Carol commented that revision dates needed to be added. c. Board Applications – Review and Modify for Potential Enhancement: Board of Supervisors’ Application – this Board cannot make changes to the County BOS application. Behavioral Health Board Application – it was decided to keep this as is.

**Recommendation/Action:** As noted above

**Announcements**

**Discussion/Conclusion:** Supervisor Lor reported that there is a County Town Hall meeting tonight at 6:00pm at 2222 M Street, Merced (Admin Building). This is in District #2 but anyone can attend.

Iris thanked Supervisor Lor for her comment on Facebook stating why she had voted in a certain way. It was helpful knowing the rationale behind the vote.

Sally reported that there is going to be a NAMI (National Alliance on Mental Illness) event held on Saturday, May 25<sup>th</sup> from 12:00-3:00 at the Golden Valley High School theatre. Merced NAMI is hosting this event in collaboration with Phoenix Creative Collective, Merced County Office of Education, and Merced Union High School District to highlight the impact of mental illness on high school students and community resources to support mental wellness. Short skits will be performed based on stories written by local high school students. They will also share information on promising, local practices and resources available to young people.

**Recommendation/Action:** None

**Adjournment:** The meeting ended at 4:15 pm.

Submitted by:     *Signed*      
Carol Hulsizer  
Recording Secretary

Approved by:     *Signed*      
Mary Ellis, Secretary  
Merced County Behavioral Health Board

Date:     6/4/19    

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