



Minutes

Present: Sally Ragonut, Chair; Bruce Metcalf, Secretary; Supervisor Lloyd Pareira; Mary Ellis; Kim Carter; Keng Cha; Iris Mojica de Tatum; Vince Ramos; Vicki Humble; Zachery Ramos

Absent: Paula Mason, Vice-Chair; Micki Archuleta;

Others Present: Tina Machado; Brian Sterkeson; Chris Kraushar; Amy Houghtaling; Priscilla Martin, Recorder

Call to Order / Roll Call

Due to COVID-19 today's meeting was held via conference call. Chair Sally Ragonut called the meeting to order at 4:00 p.m. Roll call was taken. Sally welcomed everyone.

Mission Statement

The Mission Statement was read by Sally Ragonut.

Approval of Minutes from May 4, 2021 (BOARD ACTION)

Discussion/Conclusion: There was no discussion.

Recommendation/Action: M/S/C (Ellis / Pareira) to approve the May 4, 2021 minutes. Due to this being a conference call, the names of all Board members were called and asked whether they themselves approved the minutes.

Pareira – yes

Mojica de Tatum – yes

Ellis – yes

Ramos, V. – yes

Cha – yes

Ragonut – yes

Metcalf – yes

Ramos, Z. – yes

Humble – yes

Carter – yes

Archuleta – absent

Mason – absent

Opportunity for public input. At this time any person may comment on any item which is not on the agenda.

Discussion/Conclusion: No comments

Recommendation/Action:

Director's Report

- a. Government Budget Highlights
- b. Covid Update

Discussion/Conclusion: a. Tina Machado provided the director's report. She spoke about the May budget revise came out and the state clarified the funds for the grants and what those grant items can be used for. They can be used for partnerships, so they can partner in applying for grants with the schools and any law enforcement agencies and brick and mortar (i.e. buildings and those types of items). b. Tina informed everyone that as far as a Covid update, everything was status quo as of right now. They know that June 15 was coming around, but at the moment, BHRS is still observing masks and social distancing guidelines, unless Public Health says otherwise, this will be how BHRS maintains moving forward. They are doing in person meetings now as long as they can maintain social distancing and masks. Sally asked how BHRS did with the vaccine shots for staff? Tina said that they've had 2 or 3 different clinics, and that everyone who wanted a vaccine shot has had one. There are several that went to their primary care, so they don't know the exact number because they are not allowed to ask. Chris asked about the surge plan and when it would end. Tina said it ended April 26. Chris follows up her question and asks why are they still holding clients longer than 24 hours in the CSU. Tina doesn't know the answer and will have to defer to Jacqui Coulter and/or Genevieve and they will have to respond to that question offline. Iris asked for clarification regarding the grant funding percentages to probation and age group? Tina said they don't have that information but will get further details once it gets finalized, as well as when the grants will become available which they believe will be around October. There are several different large grants inside the revise. She believed they might have some documentation they can share later. Iris asks if they have a local percentage; Tina says no because the grants are competitive.

Recommendation/Action: As noted above

Board Officer Nominations (BOARD ACTION)

Discussion/Conclusion: Sally asked Kim to comment a little about the Board nominations. Kim as the nominating committee said that she called everyone and that Bruce agreed to serve as Vice-Chair and Zachary agreed to be Secretary, however there was no one who agreed to serve as Chair. Sally read Article 4, Section 1 of the Bylaws and explained that she read this section because she wanted to talk about who would be willing and interested to step into the role of Chair of the board. Since she looked at the Bylaws under Article 4, Section 4, Terms of Office, "no member shall be eligible to serve more than two consecutive terms in the same office". Sally said she has to step down because she served her two terms. She added that the executive team surrounds the chairperson, that they don't have to do anything by themselves, they will have help from Bruce, who is a great person to have with you, as well as Iris, and Sally will be on the exec committee as past-chair also. She described the Chair's duties and added that they would not be doing this on their own. Iris said that the Chair would be responsible for the annual report. Sally said she's been responsible for the report for a number of years and feels she is able to help with a large portion of the annual report. Kim said that previous members who have already served as Chair in the past are still part of the board and there is always help available. Bruce asked if Sally could serve as Vice-Chair and Bruce as Chair. Sally confirmed this was possible. Bruce said if there are no other takers, he would be Chair and Sally could be Vice-Chair. Sally said she was willing to do that but hopes someone else would step forward. Iris said that the team would help support and train the new Chairperson. Iris voiced her support to Bruce's suggestion that Sally serve as Vice and Bruce as Chair. Sally asked the group if anyone would like to step up as Chair. Since there was no answer, Sally asked Kim to state the three candidates: Bruce Metcalf for Chair, Sally Ragonut for Vice-Chair, and Zachary Ramos for Secretary.



BEHAVIORAL HEALTH AND RECOVERY SERVICES

Behavioral Health Board Meeting

301 E. 13th Street

Merced, CA 95341

June 1, 2021

Recommendation/Action: M/S/C (Pareira / Ellis) to approve the nomination of Bruce Metcalf as Chair. Due to this being a conference call, the names of all Board members were called and asked whether they themselves approved the officer nomination.

Pareira – yes	Mojica de Tatum – yes	Ellis – yes
Ramos, V. – yes	Cha – yes	Ragonut – yes
Metcalf – yes	Ramos, Z. – yes	Humble – yes
Carter – yes	Archuleta – absent	Mason – absent

M/S/C (Mojica de Tatum / Pareira) to approve the nomination of Sally Ragonut as Vice-Chair. Due to this being a conference call, the names of all Board members were called and asked whether they themselves approved the officer nominations.

Pareira – yes	Mojica de Tatum – yes	Ellis – yes
Ramos, V. – yes	Cha – yes	Ragonut – yes
Metcalf – yes	Ramos, Z. – yes	Humble – yes
Carter – yes	Archuleta – absent	Mason – absent

M/S/C (Ellis / Carter) to approve the nomination of Zachary Ramos as Secretary. Due to this being a conference call, the names of all Board members were called and asked whether they themselves approved the officer nominations.

Pareira – yes	Mojica de Tatum – yes	Ellis – yes
Ramos, V. – yes	Cha – yes	Ragonut – yes
Metcalf – yes	Ramos, Z. – yes	Humble – yes
Carter – yes	Archuleta – absent	Mason – absent

Committee Appointments (BOARD ACTION)

Discussion/Conclusion: a. Sally said she would call out the committees and see who would like to take that committee for the incoming fiscal year, which begins next month. Sally asked Vicki if she'd like to continue on the SUD Committee; there was no answer. Sally asked the group who would like to be on the SUD Committee for FY 21/22? Sally will check with Paula if she would like to continue on the SUD Committee. Sally moved on to the Executive Bylaws Planning Committee which is already settled with Bruce, Sally, Zachary and Iris. Sally asks Mary if she can continue on the Membership Committee? Mary agrees. Sally said that Paula is also on the committee but asks the group if there is anyone else who would like to be on the Membership Committee. She continues this entails sitting down with the Board of Supervisors about their appointees. There were no other volunteers. Sally moved on to the Board Development New Member Orientation and Onboarding Committee; Bruce will continue on the committee. Sally asked if anyone else would like to be on the committee with them and mentioned that Supervisor Lor was on that committee as well. Supervisor Pareira would like to join the committee. Sally said she would stay on the committee and would co-chair the Board Development Committee with Bruce. Sally said she is fine with staying on the Annual Report Ad-hoc committee and asks Iris if she would be ok with staying on with her for next year? Iris agreed. Kim isn't sure if she will; Sally will mark Kim as tentative. Sally then moved on to the Nominating Committee which is an Ad-hoc committee and Bruce as the Chairperson can form it later in the year. Nominating Committee really doesn't start working until next April, so they have time to get people on the committee. Sally



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asks if there was anyone else would like to be on the committee. Sally asked Zachary if he would be willing to be on the committee. He agreed. Mary will stay with the QIC Committee and Sally will continue on the MHSA Ongoing Planning Council Committee.

Recommendation/Action: No vote was taken.

Pareira –	Mojica de Tatum –	Ellis –
Ramos, V. –	Cha –	Ragonut –
Metcalf –	Ramos, Z. –	Humble –
Carter –	Archuleta –	Mason –

Chair Reports

a. Annual Report

Discussion/Conclusion: a. Sally reports that the annual report was coming along very well. There are very few parts that have not been worked on. Sally asked if there is anyone who would like to submit a different picture of themselves or an updated summary, if so please email Sally. Sally continued that she plans to meet with Amy soon to go over the report. Sally would like Genevieve for a Message from the Director for the report. Sally has already spoken with Supervisor Pareira to submit a bio summary for the annual report.

Recommendation/Action: Information only

Mini Retreat

- a. Evaluation Results**
- b. 2021 – 2022 Goal Setting (BOARD ACTION)**
- c. Vision Statement**

Discussion/Conclusion: a. Sally informs everyone that at least 5 members were absent from the May 4th retreat, so they had to cancel the retreat. Sally thanks Bruce for stepping in to take over the public hearing which was approved. She was glad to hear that. Part of the Mini-Retreat was the evaluation results from the Survey Monkey that most members were able to complete. Tina Machado reviewed the evaluation results via a PowerPoint presentation. The survey was sent out at the beginning of April; there was a 58% response from the board members. Tina informs the group that the one item Genevieve believe the board should have some discussion on was the third question, “are board members equal in the discussion” since there was a 57% response that said sometimes. Tina asked the board if they had any input on that question. Iris thinks the only thing they could do to ensure everyone had 100% participation is to have a discussion, then going around the table asking if anyone had any input. The case being if the chair felt the discussion was pretty one-sided or if one person was speaking more than others. Sally liked Iris’ idea also. Supervisor Pareira said that after having attended a majority of the meetings via computer, he thinks that its very difficult in that setting for everyone to feel comfortable to speak because they aren’t sure who is talking. He thinks maybe to give this particular item a pass at this time. He continued that if someone felt as if they can’t speak, that is a problem. Kim added that the question didn’t allow for expansion on the question, and agreed with Supervisor Pareira that the meeting format over the last year has been difficult. Chris commented that the room set-up for meetings pre-Covid did not lend itself to free discussion. She thinks that for anyone sitting in the audience on the site, staff or community, they would feel more reluctant to speak. Sally asked Chris if

she had a suggestion on a different kind of seating? Chris said that in the past they had a bigger room, but then they moved to a very structured board feel and everyone else was like an audience. When they moved to the new building that continued and she felt it was partly the room size. She doesn't know how to correct that. Kim asked for clarification regarding the evaluation question if it was considering just the board members or everything? Tina said it was only the 7 board members who participated in the survey. Tina continued reviewing the evaluation results with the board. Tina asked the board what they meant by "adequately trained?" She knew the orientation was different this past year because of Covid, and asked were they talking about being adequately trained about being on the board? Tina then invited the board to discuss this item. Iris commented that they've discussed this previously when the Board Development Committee was created. She said this came about when board members were appointed and then they attend the next meeting and there wasn't an orientation prior to them attending the board. There was no orientation to provide them any information prior to them attending a board meeting. Sally agreed with Iris. Due to Covid not only were Sally, Bruce and Supervisor Lor unable to meet together, they were also unable to meet with new members. Sally thought they also talked about preparing some sort of orientation packet, and then Covid started. In addition to that Sally was going to provide some training from the board binder, but then they weren't able to meet. Sally pointed out they were going to plan goals soon and believed it would be a really good goal. Sally asked the rest of the board their thoughts. Kim thought that at one point they waited for a while to have a few new members to provide a training. Additionally, in the past they've had CIHS has done trainings in the past, but that has died down a bit. Sally said that in addition to what Kim said, there are webinars California Institute of Behavioral Health Institutions. Sally and Kim have taken them before; they're a few hours long. She's suggested the trainings, but is unsure if people have taken them. This would be another avenue of getting trained. Vince commented that a lot of what he saw in the past was that people want to help the client, but their questions aren't answered in the meetings nor any concrete outcomes or results from their requests on behalf of the consumers. Tina continued reviewing the evaluation results with the board on the PowerPoint. Sally asked for a copy of the evaluation results for the board; Priscilla will send out the PowerPoint to everyone. Supervisor Pareira comments that based on the evaluation results it appeared that people were happier with the board than not and there was room for improvement.

b. Priscilla reviewed last year's goals with the board, explained her rationale for determining which to continue into the next year, and informed them that BHRS suggested the board pick their top 3 goals for the next fiscal year. Sally invites the rest of the board to comment and hopefully suggest. Sally hopes that Chris will continue the Continuing through the Eyes of the Consumer that she's been working on over the last year. Vince commented that there was more client involvement in the past. Iris agreed and that was another way of seeing things through the eyes of the client. The group discussed some of the things that happened in the past. Supervisor Pareira remembered there did used to be more people who attended the meeting and acknowledged that coming to the new building and pressing the buzzer to enter the building could be intimidating. Even though it may not be happening in the meetings, he believed that Director Valentine would want to get to the bottom of it. Supervisor Pareira and Sally asked Tina to follow-up with Genevieve about having the clients attend and report at the board meetings. The board as a whole expressed their desire to hear from the consumers if they would come to provide a report. Tina informed that that at least for the last year, since the Wellness Center was closed, there was nothing for them to come and report, but she will follow up with Genevieve regarding this item. Iris asked if they make a report to the QIC meeting. The CUBE is still closed at the moment. Iris asked the board to choose their top three goals in addition to continuing Through the Eyes of the Client, what other two areas would they like to see the board move in as a goal. She did want to mention they've already had some information about what law enforcement is doing with the DART and with the BH/LE collaboration, but do they want more? Tina reminds them the number six option would be the board training. Iris asked what were some of the things they could be actively involved in, "hands on". Sally commented that one of their standing committees is board development and orientation and asked if they need to have it as an active goal and

asked what direction the board wanted to go. Bruce said it was a bit strange to have as a goal. It is a priority, they need to have an action plan, but didn't necessarily need to be a goal. Supervisor Pareira really likes number 1 and thinks it should always be a goal. Staff will take care of number two, and probably didn't need to be the board's goal. He knows there are trainings going on and Director Valentine is really involved in keeping that moving forward, but he would like to keep that as one of the board's goals and should stay at the board's forefront. Number 5 drives at least 80% of the homeless in his opinion and would hate to not have that as a priority. Tina added that the reason SUD/Innovative Strategies was on the list was because there had been a 68% increase in the need for SUD services throughout the last year. Supervisor Pareira posited that perhaps the director bringing more statistics as time goes on could be an additional sidebar goal so that they understand where they're headed. Sally didn't believe that anyone from SUD spoke to them over the last year.

c. Tina reviews the personal vision statements that the board members submitted, the board vision statements and other county vision statements. The PowerPoint showed the common words and themes identified from the different statements. Sally said she thinks they want to update the vision statement which can be found in the annual report. They want to make it a little more meaningful for the board. Tina continued reviewing the PowerPoint with the board and pointed out the similar ideas that were identified between the personal vision statements and the board statements. Tina reminded the board that they plan to vote on their new vision statement at the July meeting. Iris asked Sally if she wanted them to come up with a draft at the meeting? Tina said this would be the time to discuss what the board wants the vision to be. Zachary said it seemed to him that the board wanted to be more hands on and then asked if the board wanted to update the current vision statement or come up with a whole new one. Iris suggested someone come up with a draft to bring it back next month. Sally thought they were supposed to do it together. Zachary suggested a group Google Doc. Kim commented that last time they worked on it together on a board, and Sally did agree that doing it virtually makes things difficult. Sally answered Iris's question, she didn't think any one person should write out a draft, she thought they all needed to do it together. Bruce said he would hate to have one person work on it, but he understood why it was difficult as a group at the moment. Sally asked the board if there was anyone in the group who wanted to create a draft. Tina said Priscilla would send the PowerPoint out to everyone. Sally asked Supervisor Pareira if he had any thoughts. He said their role as an advisory board to BHRS and he looks at the Santa Clara vision statement model, and even though its boring and to the point, he likes the statement. Brian commented that the vision statement would be the guide that would help them keep in the right direction. Zachary offered to the board that he could create a rough draft to show to everyone based on the models that were shared. Sally asked if there was anyone who would be willing to work with Zach on drafting the vision statement. The board discussed the role of the board as an advisory board and what they can and can't do. Iris reminds everyone that there are guidelines they have to follow. Supervisor Pareira redirected the board's attention to the Santa Clara model and said they could still promote education, promote MH services in the community, they could advise them to hold meetings, and invite parents of children who have problems to try to help in that way. He thought it hit the idea on the head. Iris agreed. Sally asked the board if they feel they needed to table this for next month's discussion because she didn't see them finishing before the end of the meeting. Iris asked if someone could take the Santa Clara one and following that format create a draft for them to start working on and they could all comment via email and bring it to the next meeting. Sally liked that idea and asked Zach if he would be willing to do that. Zach agreed.

Recommendation/Action: M/S/C (Metcalf / Ellis) to approve the following 2021-2022 Goals: 1. Through the eyes of the Client, 2. Continue Looking into Law Enforcement, 3. SUD and Innovative Strategies 4. Board Development/New Member Onboarding. Due to this being a conference call, the names of all Board members were called and asked whether they themselves approved the identified goals.



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Pareira – yes
Ramos, V. – yes
Metcalf – yes
Carter – yes

Mojica de Tatum – yes
Cha – yes
Ramos, Z. – yes
Archuleta – absent

Ellis – yes
Ragonut – yes
Humble – yes
Mason – absent

Announcements

Discussion/Conclusion: None

Recommendation/Action: None

Future Agenda Items / Possible Action Items

Discussion/Conclusion: Sally noted that they had asked Chris to provide an update on Seeing through the Eyes of the Client. She was supposed to make a report this week, but will provide an update in the agenda for next month. Also, Sharon Jones will give her Cultural Humility presentation in July which was supposed to happen during the May 4th meeting. They will continue discussion regarding their Vision Statement in July as well. Vince asked for an update on CalAIM and ACEs next month.

Recommendation/Action: None

Adjournment: The meeting ended at 6:01 pm.

Submitted by: _____
Priscilla Martin
Recording Secretary

Approved by: ___Signed as Approved on 7/6/21___
Bruce Metcalf, Secretary
Merced County Behavioral Health Board

Date: _____

Date: _____