



PROBATION DEPARTMENT



Kalisa Rochester
Chief Probation Officer

Committee of the Local Community Corrections Partnership (CCP)

Executive Board Meeting Minutes

January 20, 2022 at 3:00 p.m.

Meeting via Zoom

CCP Executive Board Members or Representative Present

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| 1. | Kalisa Rochester, Chief Probation Officer- Chair | Probation Department |
| 2. | Sarah Marsh, Director of Administrative Services | Probation Department |
| 3. | Vincent Andrade, Public Defender | Public Defenders |
| 4. | Corey Gibson, Undersheriff | Sheriff's Department |
| 5. | Jeff Corburn, Captain | Sheriff's Department |
| 6. | Yvonna Brown, Director | Human Services Agency |
| 7. | Jeff Sabeau, Division Director | BHRS |
| 8. | Amber Phillips, Budget Analyst | BOS |

Additional Attendees

- | | | |
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| 1. | Chris Henn, Deputy Chief | Probation Department |
| 2. | Christina Flores, Staff Services Analyst II | Probation Department |
| 3. | Beatriz Ramirez, Program Coordinator | Probation Department |

Call to Order

Chair Kalisa Rochester called the meeting to order at 3:06 p.m.

She welcomed everyone and made introductions.

There were no public comments.

Approval of Minutes

The minutes for the October 28, 2021 meeting were individually reviewed. Vincent Andrade motioned to approve the minutes and Jeff Sabeau seconded the motion. Motion unanimously carried.

Adoption of AB 361 Resolution to Provide for Virtual Meetings

The AB 361 Resolution to Provide for Virtual Meetings was presented. Kalisa read the required verbiage and the vote to agree to participate in the meeting virtually is as follows:

- BHRS yes
- Sheriff's Office yes
- HSA yes
- Probation yes
- Public Defender yes

Second Quarter Data

Sarah presented the budget information for Fiscal Year 2021/2022. All billings are status quo level except the canine Chevy Tahoe.

Christina presented the data for the AB 109 funds for the Second Quarter. She reported on the following programs:

- Leadership for Life
- PACT
- Lifeline Community Development Corporation
- Day Reporting Center
- Incentives and Sanctions
- Phoenix Project
- Transitional Housing
- ACE Overcomers
- K-9 Sage
- In Custody Jail Re-Entry Program
- Bail Reviews
- Pre-Trial Services
- AB 109 Assessments
- AB 109 Home Visits and Office Visits
- AB 109 Drug Tests and Statement of Admission
- AB 109 Program Referrals
- AB 109 Post Release Community Supervision
- AB 109 Post Release Community Supervision Revocations
- 1170(h)(5)(B) Mandatory Supervision
- ASAM Assessments at the Jail
- Breaking Barriers-WorkNet
- Breaking Barriers-BHRS
- Breaking Barriers-Paint Night
- Symple Equazion/Symple Soul Food Truck

Updates

Kalisa Rochester, Chair informed the committee of the upcoming changes to the Probation Department. Christina Flores, Staff Services Analyst will be transferring to another department within the county. Sharlee Fragulia will be taking her place and a new Secretary will be selected in the near future. Also, any agenda items the committee would like to add to the next meeting should be sent to Secretary Sharlee Fragulia.

Corey Gibson reported on the funding of misdemeanor restorations.

Jeff Sabeau discussed Mental Health workers in the jail and the reduction of ASAMs.

Vincent Andrade reported there are currently 30 participants in the Drug Court Program.

Next Scheduled Meeting

Thursday, April 21, 2022 at 3:00 p.m.

Adjournment

Meeting adjourned at 4:43 p.m.

Minutes by Sharlee Fragulia, Secretary III