



**PROBATION DEPARTMENT**



**Kalisa Rochester**  
*Chief Probation Officer*

**Juvenile Justice Coordinating Council Subcommittee  
Commission Meeting Minutes**

September 20, 2021

Meeting via Zoom

**Attending**

- |   |                       |
|---|-----------------------|
| 1. Kalisa Rochester, Chief Probation Officer                  | Probation Department  |
| 2. Sarah Marsh, Director of Administrative Services           | Probation Department  |
| 3. Lisa Maples, Deputy Chief Probation Officer/Superintendent | Probation Department  |
| 4. Joel Daffron, Program Manager                              | Probation Department  |
| 5. Joseph Owens, Program Manager                              | Probation Department  |
| 6. Zach Robertson, Special Projects Coordinator               | Probation Department  |
| 7. Beatriz Ramirez, Program Specialist                        | Probation Department  |
| 8. Christina Flores, Staff Services Analyst                   | Probation Department  |
| 9. Kimberly Lewis, District Attorney                          | District Attorney     |
| 10. Michael Coughlin, Deputy Public Defender                  | Public Defenders      |
| 11. Kelly Turner, Founder/Director                            | Symple Equation       |
| 12. Yvonnia, Brown, Director                                  | Human Services Agency |
| 13. Derrek Dean, Principal                                    | MCOE/MC Court School  |
| 14. Mary Whited, ROP Coordinator                              | MCOE                  |

Meeting called to order at 1:05 pm.

**Introductions**

Kalisa welcomed every one and called the meeting to order.

**Approval of Minutes**

The minutes from the February 3, 2021 meeting were independently reviewed. Kelly Turned motioned to approve these minutes. Derrek Dean seconded. The motion was passed unanimously.

### **JJCC Subcommittee By-Laws**

Kalisa shared that the by-laws for this committee passed through the Board of Supervisors meeting and were approved on August 10, 2021. The Board of Supervisors formally acknowledged this group. This group makes decisions for funding and programming for the SB 823 program which is our secure track program. She further explained how this program will be working. She advised this board that the voting members are:

- Probation
- Superior Court
- District Attorney
- Public Defender
- HSA
- BHRS
- MCOE
- Community Member - Jermaine Pastor
- Community Member - Kelly Turner
- Community Member - Dennis Haines

### **Updates on Programming and SB 823 Plan**

Kalisa turned it over to MCOE to explain the piece they play as it relates to the SB 823 funding. Mary Whited gave the updates for the various programs. The Construction Teacher is going through the credentialing process. This is for the solar installation program. There is an interim person getting this process ready and overseeing the beginning steps. There is also a Job Developer in Training position out at the facility. They are already working with the students. They have a College Transition Advisor. This person serves as a tutor. Kalisa explained that the kids are participating in the fork lift training. This is a very marketable skill. The kids are very excited about this program. The instructor has given Mary positive feedback regarding the progress of our kids enrolled in the program. Kalisa shared how a youth had the opportunity to make a bad choice but did not because they did not want to breach the confidence that has been bestowed on them through the participation in this program. The trust works both ways and the youth do not want to lose this opportunity for completing these wonderful programs. As a result, better decisions are being made by the youth.

Beatriz Ramirez spoke about the college programs at the Facility. She explained the differences and qualifiers for financial aid. The funding for the youth can be an issue. We may have some financial responsibility for book for some of our youth. Beatriz went over the available services for the youth both inside the facility and once they have been released. She discussed scholarships available. Fall classes are starting soon. MCOE provides the tutoring for the youth through the position slated as the Job Developer in Training. The support for the youth has had a positive influence. Kalisa shared that some of these kids, we have had for two (2) years. They can get an Associates Degree in that amount of time. We don't know what the Courts are going

to do or when they will be released. We need to give them skills that will make them marketable in the job market. We have to beef up services and arm these youth with knowledge to give them a fighting chance when they get out of custody.

Kalisa informed the group that with the passing of Proposition 17, we have had our first youth vote. This was very exciting.

Kalisa went over the populations that we will not be able to serve. This would be those that are sex offenders and the those that are secure track females. These populations will be contracted out to facilities that can meet their needs.

Sarah Marsh went over the expenditures. This fiscal year \$574 thousand was allocated to our trust. Out of that, \$269 thousand has been set aside for MCOE for all the various programming needs. She gave examples of all the different items and services for which this money is slotted. We have \$251 thousand set aside for the computer room. We've held funds for the potential placement of the populations we will not be able to serve.

Sarah explained the request for the consortium fee which is 1% of our trust allotment or \$5,745.00 for this year. We have received grants from our solar project. After all these items are factored in, we have a remaining balance of \$53,291.00. Maurina will send a copy of this Operational Tracker to the group.

#### **CPOC Consortium for Secure Track Youth**

Kalisa explained the plan for now, involves CPOC forming a consortium group. She gave examples of how the consortium would assist with the process to place the populations we cannot serve. This would involve everything from the MOU's through placement. There would be safeguards in place. They would act as the broker will all the issues that may arise. There would be processes in place for things that would arise or for relocating the youth if necessary. She gave examples of the responsibilities we would have such as visitation of family members. The hope is that they would be placed close to home. We would have to figure out the logistics for the family visitation to happen. The consortium would be the guiding force and the overseeing team.

The membership fees for the consortium would be an annual fee. This cost covers salaries, etc. They will set up their own trust account. There was a question and answer period. A flow chart was requested. Kalisa explained that as of now they do not have a flow chart. She clarified why this is difficult at this point. The only funding for this consortium will come from the counties. CPOC is waiting to hear from all the counties. Currently LA County is the only one not wishing to participate in the consortium as they will provide all services for their clients. Once the flow chart is received, Kalisa will send it out to the group. There was a round table discussion. The secure track females and the location of this population was discussed. Kalisa explained how this might look and processes we may need to take to accommodate the needs. There is just not a lot of female commitments to DJJ so it's a difficult population to serve. Until the consortium is up and

running, individual counties would have to contact other counties to see if they can meet the placement needs for our secure track females and sex offender populations. At this time Fresno might be able to take the sex offenders and Sonora might house the females but nothing is certain or concrete. We have to make sure the programming is in place. There are a lot of steps required. If we had the consortium, they would be able to match the needs with the plans. There was a roundtable discussion.

Kalisa shared that the staffing at DJJ is bare bones. They do have to have a transition plan in place by January. She went over some of the options with the transfer back to the counties. Logistics have not been worked out. She explained that Joel Daffron is working on a report. We currently have two (2) in Juvenile Hall waiting to go to DJJ. We have six (6) currently at DJJ. Joel explained the process and how these youth will have programming preparing them to return to our community. The Courts and the State will play a part in the releases and datelines. The goal is to have a warm handoff to transfer these youth. We do currently have the program in place to receive the secure track program youth. One is already in the secure track at our facility.

Kalisa expressed that some of the kids are coming back. DJJ is not scheduled to close until 2023 but youth are already transitioning youth back but no additional funding is being provided. It can be a difficult situation.

Joel reported that we do have one sexual offender in our Juvenile Hall. It has not been established if he will be on a secure track at this time. Kalisa will keep this team informed regarding the secure track placements. She went over some of the additional DJJ costs for gang enhancement charges. She shared annual costs for placement in DJJ. As we don't have the financial resources, we must selectively choose the programming we can provide. She expressed the positive outcomes of having the mental health team located in the Facility. This is a critical component and only possible through SB 823 funding. We have more services and programs than we have ever had before also because of the SB 823 funding. She shared what the future may look like for funding and potential programs to meet all the different needs. Also, as things develop with the closure of DJJ, she will be funneling the information to this team. The OYCR board has still not been formed. This is supposed to be the guiding force on the State level for the secure track youth. The State still has a lot of work to do. Currently the Title 15 requirements will remain the same for the secure tracks. This could change in the future which would make it difficult to meet separate mandates for these very different programming needs.

Joel reported we have three (3) potential youth in custody for the secure track. They are currently still going through the Court process. Kalisa reminded us that we need to make sure we are upholding the fidelity of the secure track program for what it is meant to be. She gave some examples of some of the various programs. We have to make sure our recommendations are accurate to the Court for the correct program referral.

**Vote**

Kalisa asked for a motion to approve the expenditure for the consortium fee. Kelly Turner motioned to approve. Kimberly Lewis seconded. Motion carried unanimously.

**Adjournment**

Kalisa recapped and reminded the team about the budget balance. Currently all of the money allotted is set in a trust account and waiting for use. We need to continue our services for the in-custody youth and adults but we also need to beef up services for transitioning them out into the community. The Operational Tracker will be sent out for review. Be safe!

Meeting adjourned at 1:50 pm.

The next meeting December 13, 2021 at 1:00 pm.

Minutes scribed by Maurina Erickson, Secretary III