



**DARLENE E. INGERSOLL  
REGISTRAR OF VOTERS**

# Application and Use Agreement

## Voter Registration Information and Election Data

### NOTE

The appropriate forms must be completed, and payment received before an order can be processed.

**An Application must be completed for:**

- Electronic Files
- Special Maps
- Reports that cannot be completed at time of request

**A Use Agreement must be completed for:**

- Voter Information
- Candidate Information

**County of Merced will not:**

- Provide Technical Support for interpreting data

2222 M Street, Merced, CA 95340  
Elections (209) 385-7541 • Fax (209) 385-7387

# Application

## Voter Information and Election Data

APPLICATION INFORMATION		
Full Name	Date	
Business, Organization, or Committee (also State Beneficiary if a Committee)		
Phone	Email	
Address (Business or Home)		
City	State	Zip
Mailing Address (If same, please write "Same")		
City	State	Zip

DELIVERY INFORMATION		
I request the information be provided in the following manner		
Please Check One		
<input type="checkbox"/> OFFICE PICK UP	<input type="checkbox"/> US MAIL	<input type="checkbox"/> OTHER _____
<b>Shipping Information (if appropriate)</b>		
Please note all applications requesting shipping will need to include account number and shipping labels		
Ship To (Full Name)	Phone	
Shipping Address		
City	State	Zip

OFFICE USE ONLY		
Date Requested	Amount Paid	Initials
Date Completed	Balance	Initials
Date Balance Paid	Amount Paid	Initials

# Order Form Data

Format Requested			
<input type="checkbox"/> Paper (Printed)	<input type="checkbox"/> Excel 2010	<input type="checkbox"/> Text-Delimited	<input type="checkbox"/> PDF

Voter Files	
\$10 Set up fee and \$2.00 per 1,000 Voters <u>or</u> \$200.00 for a countywide file	
Please check all information you request to appear on the report	
<input type="checkbox"/> District _____	<input type="checkbox"/> Countywide
<input type="checkbox"/> Precinct _____	<input type="checkbox"/> All Data Fields Available
<input type="checkbox"/> Include Voter History?	<input type="checkbox"/> Address Field Breakdown (Walking list)
Include Only Those Who Voted In: (Limit Up to 5 Elections)	<input type="checkbox"/> Party _____
1. ____ / ____ / ____	<input type="checkbox"/> Registration Cut Off ____ / ____ / ____
2. ____ / ____ / ____	<input type="checkbox"/> <u>Voter Status (Circle Those That Apply)</u>
3. ____ / ____ / ____	Active      Inactive
4. ____ / ____ / ____	Cancelled      Pending
5. ____ / ____ / ____	

Specific Field Requests			
If you choose not to request all data fields available please select from the following fields, we recommend requesting all available fields			
<input type="checkbox"/> Full Name	<input type="checkbox"/> Political Party	<input type="checkbox"/> Precinct	<input type="checkbox"/> Registration Date
<input type="checkbox"/> Residence Address	<input type="checkbox"/> Phone Number	<input type="checkbox"/> Vote by Mail Status	<input type="checkbox"/> Age
<input type="checkbox"/> Mailing Address	<input type="checkbox"/> Email Address	<input type="checkbox"/> Voter ID Number	<input type="checkbox"/> Language

Sorting			
You can choose to sort data by the following fields			
<input type="checkbox"/> First Name	<input type="checkbox"/> Address	<input type="checkbox"/> Party	<input type="checkbox"/> City
<input type="checkbox"/> Last Name	<input type="checkbox"/> Street Name	<input type="checkbox"/> Precinct	<input type="checkbox"/> None

Vote by Mail Updates	
\$25.00 per election, this is a cumulative report that is emailed 2 to 3 times a week to an email address provided starting at the 29 day close to final vote by mail processing	
Send file by email to: _____ _____	<p style="text-align: center;"><b>Only Available in Text-Delimited Format</b></p> <input type="checkbox"/> Calendar provided with send dates

Total \$

# Order Form Maps

All printed maps will be accompanied by electronic version on a CD for you to view or reprint if needed

## Maps

(34" x 44") - \$25.00 each or (8 1/2" x 11") - \$5.00 each

Supervisoral Districts

Include Precinct Layer

City

Include Roads and Highways Layer

School District

Include Rivers and Lakes Layer

Special District

Include Parcel Layer

District Name: \_\_\_\_\_

Whole District     Part of District

Area: \_\_\_\_\_

Trustee Area, Division, or Zone

## Custom Maps

Please speak with a staff member to discuss availability prior to completing order

Size: 34" x 44" Only

District: \_\_\_\_\_

### Customization

Insets

Multiple Insets

### Election Related

Election Date: \_\_\_\_\_

Voting Precincts

## GIS Shape Files

\$25.00 each

Precincts

Precincts and Parts

Voting Precincts

**Total**

\$

# Use Agreement

## Voter Information

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### ACCESS TO VOTER REGISTRATION INFORMATION

Election Code Section 2187, 2188, 2194 Government Code 6254.4

#### Permissive Access

Persons who have access to voter information include those who are using the information for the following:

**ELECTION PURPOSES:** Voter registration information must be made available to anyone wishing to communicate with voters in connection with any election. For example: Persons, who in connection with a specific candidate or campaign, wish to run a phone bank, walk precincts.

**SCHOLARLY PURPOSES:** Students working on a thesis, professors researching voting patterns and other academics involved in research.

**JOURNALISTIC PURPOSES:** Members of the press are permitted access.

**POLITICAL PURPOSES:** For example: Persons wishing to communicate with voters concerning legislation, vendors who provide information only to candidates, ballot measure committees, political parties and persons or organizations communicating with the voters about political issues whether or not this use is in conjunction with a specific election.

**GOVERNMENTAL PURPOSES:** For example: The Jury Commissioner, District Attorney, Public Defender or other public government agency.

#### Non-Permissive

Example of persons who do not have access to voter registration:

Persons (Such as relative, private investigators, skip tracers, process servers and attorneys) seeking to locate individuals, unless those persons are employed by or have been contracted by a public government agency

What type(s) of business, organization, or committee do you represent?

<input type="checkbox"/> Political	<input type="checkbox"/> Investigation	<input type="checkbox"/> Private Vendor	<input type="checkbox"/> Media
<input type="checkbox"/> Educational	<input type="checkbox"/> Governmental	<input type="checkbox"/> Legal	<input type="checkbox"/> Recall Effort
<input type="checkbox"/> Initiative/ Referendum	<input type="checkbox"/> Other _____		

For what purpose(s) are you requesting this information? \_\_\_\_\_

Candidate Name (If Applicable): \_\_\_\_\_

Proposed Ballot Measure (If Applicable): \_\_\_\_\_

Explain in detail your intended use of this information.  
If more space is needed, continue on another sheet of paper.

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# Use Agreement Voter Information

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## INFORMATION FURNISHED ON THIS APPLICATION IS SUBJECT TO VERIFICATION

The Applicant hereby agrees that the aforementioned information set forth in Affidavits of Registration of voters and any information derived from said electronic data processing information (hereinafter collectively referred to as "registration information") will be used ONLY FOR ELECTION OR GOVERNMENTAL PURPOSES, or research as defined by Title 2, Division 7, Article 1, Section 19003 of the California Code of Regulations, and Elections Code Section 2194 and Government Code Section 6254.4.

The Applicant (as principal or agent) further agrees NOT to sell, lease, loan or deliver possession of the registration information, or a copy thereof, or any portion thereof, in any form or format, to any person, organization or agency without first submitting a new application and receiving written authorization from the Merced County Registrar of Voters to release such registration information.

### WILLFUL VIOLATION OF THESE PROVISIONS IS A MISDEMEANOR (ELECTIONS CODE SECTION 18109)

In addition, subject to provision of Title 2, Division 7, Article 1, Section 19001 through 19007 of the California Code of Regulations, the Applicant agrees to pay to Merced County Registrar of Voters, as compensation for any UNAUTHORIZED USE OF EACH INDIVIDUAL'S REGISTRATION INFORMATION, an amount equal to the sum of fifty cents (\$.50) multiplied by the number of times each registration record is used by the applicant in an unauthorized manner.

**I certify under penalty of perjury, under the laws of the State of California, that all of the above information provided by me is true and correct.**

_____ Signature		
_____ Print Name	_____ Drivers License Number and State EC 2188 (b)(4)	
Executed At:		
_____ City	_____ State	_____ Zip

_____ Residential Address		
_____ City	_____ State	_____ Zip